

Watford Rural Parish Council

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Parish Council Offices

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Watford Rural Parish Council

Minutes of the Finance & Admin Committee

Held on Wednesday 17th July @ 7.30pm at the Parish Office

Attendance:

Councillor Angela Arnold
Councillor Ann Grant
Councillor Brigid Kelly (Chairperson)
Councillor Joan King (Ex-officio)
Councillor Stephen King
Councillor Sean McCluskey
Councillor Mike Revan
Councillor Alison Scarth

Officer: Gareth Williams

Apologies: Councillor Pamela King

Non-Attendance: None

13) **APOLOGIES FOR ABSENCE**
None

14) **DECLARATIONS OF INTEREST AND DISPENSATIONS**
S. King & M. Revan serve on TRDC's Planning Committee so unable to be involved in Agenda Item 18

15) PUBLIC PARTICIPATION

None

16) TO CONFIRM THE MINUTES OF THE MEETING HELD ON

The Council Meeting Minutes of Wednesday 19th June were approved as a true and correct. The Chairperson signed the minutes.

17) TO RECEIVE A REPORT ON AGREED ACTIONS FROM THE LAST MEETING

56 (2018-2019) Parish Surveyors Recommendation

The windowpanes were replaced 27th June

Extraction Fans replaced with a new housing unit in the kitchen

9) Market Trader Parking

Letter was written to Countryside outlining our intentions with regards to running a market.

18) PLANNING APPLICATIONS

A. Scarth, as a named substitute for TRDC's Planning Committee, was also excused from Agenda Item 18

The following applications were discussed:

19/1282/PDE, 19/1282/PDE, 19/1274/FUL, 19/1263/CLPD, 19/1256/PDE,
19/1239/FUL, 19/1238/CLPD, 19/1216/CLPD, 19/1200/PDE, 19/1141/FUL,
19/1066/FUL

19/1239/FUL – The Clerk was asked for it to be called in due to garage conversion

19/1274/FUL – The Clerk was asked for it to be called in due to garage conversion

19/1263/CLPD – The Clerk was asked to look into why it's a CLPD and submit an objection based on the grounds that garage conversions create parking issues.

19) DPO IMPACT ASSESSMENT

The Clerk went through the actions undertaken thus far, notably the new website launch, forward as an option to look into. Discussion had regarding encryption of emails and the creation of a portal to ensure data safety. The Clerk was asked to look into the possibility of VPN as a solution.

The Clerk recommended using the DPO for year 2 to ensure advice remains throughout the process. Proposal: For the Clerk to go ahead with any joint Parish Council agreement for year 2 (subject to prohibitive costs). Unanimously Agreed. **RESOLVED**

20) COUNTRYSIDE EXHIBITION

Councillors discussed their thoughts on phase 3 of the South Oxhey Initiative. The following aspects are to be followed up:

- a) Wheelchair users – concerns raised over access to flats as well as flats not being able to be reconfigured for two years. Equally, the roads around the development being dangerous for wheelchair users (Henbury Way and Fairfield Ave) – equality issues raised as a concern. Cllrs to meet with Countryside for a tour around to discuss these issues directly. An informal report is being offered from a builder outlining their concerns. Also, no braille on the signs. The Clerk to disseminate Countryside's reply to questions raised.
- b) Planning Application for Phase 3 coming in October. Cllrs agreed to scrutinize the associated documents fully.
- c) 66 more residential units planned. 40 Allocated to Social Housing/26 Shared Ownership. Not fully Social but linked to Benefits. Support more Social but concerns raised over parking

- d) Same parking ratio for parking is being put forward as Phase 2. Scrutinise when application comes in
- e) Look into lobbying TRDC to change planning policy on large builds to incorporate ways to offer housing to the disabled i.e. window of opportunity.
- f) Parking management plan to be asked about at the next Community Board meeting
- g) Concerns raised about parking and the lack of enforcement officers seen. Clerk asked to contact TRDC regarding last three months movements and ticket allocation.
- h) Delta Gain Car Park signage required. To be brought up at the next project meeting.

21) PAVILLION

Discussion regarding the leaseholder placing fencing all around his land. Due to a poorly written lease he is allowed to do so though TRDC are exploring if a Right of Way has been created if constant use can be evidenced.

22) ANY OTHER BUSINESS

Local Area Forum taking place at the parish office from 7.30pm
TRDC agreed to WRPC's proposal to make the playing fields a Village Green
Reminder that Planning Training is taking place 24th July at TRDC

23) CLOSE OF BUSINESS

There being no further business to be considered the chairperson closed the meeting at 9.10pm

Next meeting will be held on Wednesday 18th September @ 7.30pm