



Watford Rural Parish Council

Minutes of the Full Council Meeting

Held on **Wednesday 5th June @ 7.30pm** at the Parish Office

Attendance: Councillor Kirsty Barnes
Councillor Ann Grant
Councillor Brigid Kelly
Councillor Pam King
Councillor Ronan MacManus
Councillor Sean McCluskey
Councillor Alison Scarth
Councillor Mandy Shumake
Councillor William Waite

Officer: Gareth Williams (Clerk)

Apologies: Councillor Angela Arnold
Councillor Joan King
Councillor Stephen King
Councillor Michael Revan

Non-Attendance: Councillor Donna Duncan

In the absence of Cllr J. King. The Vice-Chair Brigid Kelly Chaired the meeting.

22) **APOLOGIES FOR ABSENCE**

Apologies were noted and accepted

23) **PUBLIC PARTICIPATION**

A member of the public asked to speak on agenda item 28a

24) **DECLARATIONS OF INTEREST AND DISPENSATIONS**

Cllr P. King mentioned that she may have a conflict of interests on Agenda Item 28a. The Chair decided to discuss this at the agenda item.

Cllr. S. McCluskey declared an interest in Agenda Item 28a as the Cab Firm involved sponsor his football team.

25) **POLICE MATTERS**

Sgt Dan Amos & PCSO Hollie Mitchell attended and gave a Police report about what the local Safer Neighbourhood team have been up to. Lots of operations to disrupt drug dealing on the estate and targeting ASB hotspots with arrests made. Councillors brought up ASB



issues at Henbury Way, Delta Gain and dangerous parking along Foxleys at School time. The Sgt agreed to look into them.

NB this report came after agenda item 28a. [arrival 7.50pm]

26) **TO CONFIRM THE MINUTES OF THE MEETING HELD ON**

- a) The Full Council Meeting minutes of 15th May were noted and approved after the following amendments were made:
 - Agenda Item 12. Remove references to Cllrs Bishop & Coltman.
 - Agenda Item 20. Add “The clerk to write to the Chief Inspector of Three Rivers to express concerns about the perceived lack of PCSO Hi-Vis Foot Patrol.
 - The Chairperson signed the minutes.
- b) The Events Committee minutes of the 16th may were noted and approved.

27) **TO RECEIVE A REPORT ABOUT AGREED ACTIONS FROM THE LAST MEETING (NB Not covered by Agenda items)**

Station Approach – Agenda Item 47 (2018-2019)

The Clerk finally spoke to the Royal National Institute for the Blind. He has stated that Herts County Council are delaying their answers to the problems for the visually impaired they have outlined. HCC have asked for a site visit with RNIB representatives which they are agreeable too, if they provide the answers to the questions put forward.

Village Green – Agenda Item 82(2018-2019)

The Clerk will put this back on the agenda once our TRDC councillors have put it in front of TRDC’s Full Council.

Police Matters – Agenda item 5 of the Annual parish Agenda (2018-2019)

On Social Media it was reported that the Police ticketed the Bikers vehicles which were dangerously parked near the field. They have also confirmed that they are writing to the Landowner to seek if he has given permission. TRDC environmental enforcement are also writing with a Community Protection Warning letter stating he must clear the land of waste.

Committee Meeting Minutes/Reports – Agenda Item 161(2018-2019)

Roofer quotes not come in yet

CIL Monies – Agenda item -165c (2018-2019) CIL Monies

The Clerk apologised as his admin team had not time to get a comprehensive list due to the Funday.



Wildflower Meadow

Stage 2 finished (all seeds sown) Concerns regarding crushed granite path – am awaiting feedback. Stage 3 bulb planting date to be confirmed. Begin open space maintenance in June.

28) **CORRESPONDENCE TO CONSIDER**

It was decided that Cllr P. King, having met the two gentlemen from Mealings previously, had no conflict of interest.

Mr J Mealings spoke for three minutes about the history of the firm and what they are trying to achieve and their wish to help the local community by joining the Community Travel Scheme. Proposal: to allow Mealings to take part in the Community Travel Scheme ongoing. All in favour: MS, RM, BK, KB, AG, AS.

PK abstained

SM did not vote due to conflict of interest

WW arrived late to the meeting and missed this vote

RESOLVED

PK wanted it noted that the Clerk ensures all associated documentation is updated accordingly (forms, vouchers etc) to avoid confusion

[Cllr W. Waite arrived 8pm]

29) **TO CONSIDER PLANNING/LICENCE APPLICATIONS**

No comments made.

The Clerk apologised for not including the application synopsis but reminded cllrs that they all get sent every application for their areas and therefore this is not a necessity.

30) **FUNDAY REVIEW**

The Chair of the meeting passed on the thanks of the Chair of the Council to all councillors and staff who helped on the day. We raised £1399 pounds for the local Foodbank.

Cllr A Scarth wanted it noted that three people taking down and storing all associated items of the Funday was too much and asked that we manage to have more support for this next time.

31) **MARKET UPDATE**

The Clerk gave an update as to the current situation with regards to the following:

Contract to take over storage and toilet facilities

Parking for Market Traders

General agreement that we must push resolve the catch 22 situation that has arisen with regards to Market Trader parking. TRDC have stated that we should take up off street parking if another location isn't found. Leaving Henbury Way a car park would be the most viable option for traders as well as being beneficial for shoppers and residential visitors, but concerns were raised that this area was promised to be returned to green space.



A public consult would be welcomed by TRDC if that option is allowed. If that option is not allowed, the Council acknowledged the possibility of delaying a Market Relaunch until the development is finished to ensure full knowledge of the off-street parking issues which will be created by the lack of assigned spaces to flats.

The Council will go through the planning application for phase 3 when it comes through with a fine tooth comb to ensure that any valid concerns are voiced. Cllr A. Scarth stated that an exhibition day was planned at the Parish Hall and this would be a good day to lobby representatives about the parking.

32) SOUTH OXHEY INITIATIVE

Next South Oxhey Initiative Board meeting is on 24th June

Issues with replacement streetlights still not being compatible with the electricity grid after the first four were also not compatible. Was supposed to be finished at Christmas. Future of the Wall Murals discussed. To be brought up at the next Board meeting. The Clerk apologised for not being able to find anything concrete with regards to purchasing ATM's. Ask Countryside if Lidl's are planning to have an ATM at the next Board meeting.

[Cllr Grant left 8.35pm]

33) FINANCE & ADMINISTRATION

- a) April Accounts noted and approved
- b) Community School Project. Decision to release funds to be taken at the next Full Council Meeting to allow the Clerk to create some documentation.
- c) End of year Internal Audit Report was noted and agreed.
- d) TRDC Open space policy – No comments to be made
- e) Traffic Regulation order for Bridlington Rd – Clerk to write to HCC commenting that previously the pavement was wide enough for a parked car and a double buggy, so we are effectively losing approx. 9 spaces for shoppers.
- f) Change of opening Hours – Proposal to change the office opening hours to the following: Mon-Thu 9am to 4.30pm Fri 9am to 4pm. Unanimously Agreed. **RESOLVED**
- g) Windowpane replacement quote – Proposal to use Bridgewater glass on the proviso that the Clerk confirm methodology. Unanimously Agreed. **RESOLVED**
NB They will work from the inside so no issues with accessibility.

34) CHAIRPERSONS REPORT

None

35) ANY OTHER BUSINESS

None

36) CLOSE OF BUSINESS

The Chairperson closed the meeting at 9.30pm

Next meeting Wednesday 3rd July @ 7.30pm