



Watford Rural Parish Council

Minutes of the Full Council Meeting

Held on **Wednesday 3rd June @ 7.30pm** at the Parish Office

Attendance: Councillor Angela Arnold
Councillor Kirsty Barnes
Councillor Donna Duncan
Councillor Ann Grant
Councillor Brigid Kelly
Councillor Joan King
Councillor Pam King
Councillor Stephen King
Councillor Sean McCluskey
Councillor Michael Revan
Councillor Alison Scarth
Councillor Mandy Shumake
Councillor William Waite

Officer: Gareth Williams (Clerk)

Apologies: Councillor Ronan MacManus

Non-Attendance:

1) **APOLOGIES FOR ABSENCE**
Apologies were noted and accepted

2) **PUBLIC PARTICIPATION**
The Chair welcomed two members of the public who wanted to present a statement under Agenda Item 9 Planning

3) **CHAIR/VICE CHAIR ARRANGEMENTS**
Council agreed that the Chairmanship will continue until such a time as Council can meet in person.

4) **TO CONFIRM THE MINUTES OF THE MEETING HELD ON**
Full Council 4th March – Minutes were noted and agreed with following changes Change the “For” and “Against” column headings under Cllr Scarth’s Amended Proposal

Follow up question relating to Agenda Item 155a relating to Electrical Safety Regulations for Landlords. The Clerk was asked to write a letter to Housing minister. However, the Clerk had found proposed legislation actually proposing stricter guidelines and will send



this information to Cllrs.

Follow up information relating to item 156. Cllr S King stated that he had had no reply from TRDC licensing dept regarding the alleged overcharging of residents by local Black Cab Firms.

Cllr Arnold updated Cllrs about the continued use of the land opposite CP garden Centre for trail biking. The landowners asking for Police help as they keep damaging his fencing to gain access.

- 5) **TO APPOINT COUNCIL REPRESENTATION ON COMMITTEES, OUTSIDE BODIES AND ORGANISATIONS FOR THE FORTHCOMING YEAR**
Council agreed that the Committees will continue until such a time as Council can meet in person.

6) Direct Debits/BACS Payments

- a) Unanimously agreed. **RESOLUTION** – that the following Direct Direct Debits be approved by Full Council

Three Rivers District Council	Garage Rental
The Co-operative Bank	Credit Card
Virtual Business Source	Payroll
XLN	Telephone & Broadband
EDF Energy	Utilities <i>NB Till Dec 2020</i>
Which	Business & Consumer Info

- b) Unanimously agreed. **RESOLUTION** – that the following the use of online banking (BACS) for the following regular payments:

- | | |
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| i) TBS Hygiene – Dog Bin Waste Collection | xiv) Peter Ridley Waste Systems – Caddy Liners |
| ii) Officer Salaries/Payroll | xv) Futurelink Network Services – IT Support |
| iii) HMRC contributions monthly | xvi) Herts Full Stop – Stationery & Cleaning |
| iv) Pension Contributions monthly | xvii) Tesco – Lunch Club Food |
| v) Hertfordshire Gardens – Land Maintenance | xviii) Complete Fire Protection – Fire Alarm |
| vi) PKF Littlejohn & Auditing Solutions – Audit payments | xix) Croxley Alarms – Security Alarm |
| vii) Herts Police – Community Support Officer | xx) Ricoh – Photocopier/Printer |
| viii) Supplier of Christmas Lights -TBC | xxi) D2D Distribution – Newsletter Delivery |
| ix) Herts County Council – School Crossing Patrol | xxii) Wheelie Washers – Bin Cleaning |
| x) Print Shop – Parish Council Newsletter | xxiii) ROSPA – Park Inspections |
| xi) Utilities Bills (Castle Water & EDF Energy) | xxiv) Remmer Print – Funday Printing |
| xii) Harrisons Packaging – Dog Bags | xxv) Newsquest – Funday Advertising |
| xiii) South Oxhey Radio/ Mealings Taxis – Monthly fares | xxvi) XLN (Phone & Broadband) |

Viii) was queried as it was “to be confirmed” and the Clerk explained that he may seek other quotes from suppliers due to dissatisfaction with communication from existing supplier.



7) **SUBSCRIPTIONS & CORPORATE MEMBERSHIPS**

Unanimously agreed. **RESOLUTION** – that the following subscriptions are maintained:

- HAPTC/NALC
- Society of Local Councils (SLCC)
- Open Spaces Society
- Campaign to Protect Rural England
- Information Commissioners Office
- Community Development Agency (CDA Herts)
- Which Magazine
- NABMA (National Association of British Market Authorities)
- Survey Monkey

8) **FINANCE & ADMINISTRATION**

- a) To consider and recommend the Annual Return (section 1) for year ending 31st March 2019
Unanimously agreed. **RESOLVED**
- b) To consider and recommend the Annual Return (section 2) for year ending 31st March 2019
Unanimously agreed. **RESOLVED**
- c) Mid-Year Internal Audit Report 2018/2019 Noted and approved. The Clerk was thanked for the clean bill of Health.
- d) Feb Accounts noted and approved
- e) March Accounts noted and approved
- f) April Accounts noted and approved
- g) Coronavirus Fighting fund
Proposal to take any Spend from Earmarked reserves “Future Projects” and to revisit later in the year to top up (if required). Unanimously Agreed. **RESOLVED**

The Chair put forward an emergency item

Concerns were raised relating to allegations from neighbouring residents that drinkers were entering the pub to imbibe and leaving sometime later. Reports that drinkers were walking down the street with Pint Glasses.

Cllr Duncan stated that she had spoken to TRDC licensing officers. They had visited the pub and found no issues relating to drinking practices. She also stated that TRDC Environmental Health confirmed that the Grocers on site are all above board too.

The Clerk asked to contact Sgt Amos from South Oxhey Safer Neighbourhood team to discuss.

9) **PLANNING**

No objections barring 20/0744. We heard a statement on behalf of two local residents regarding this application. Their concerns were listened to and the council unanimously agreed to call it in to TRDC committee. Cllr Grant to represent WRPC at the relevant meeting. The Clerk will prepare a suitable objection letter.



The Clerk was asked to speak to Police about the gatherings on South Oxhey Playing field. Cllrs to send in any evidence of bins overflowing at this (or other locations) to the Clerk to action with TRDC.

10) **CLOSE OF BUSINESS**

The Chairperson closed the meeting at 8.25 pm

Next meeting to be arranged