

## Watford Rural Parish Council

*Serving the community since 1894*

### Parish Council Offices

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# Watford Rural Parish Council

## Minutes of the Finance & Admin Committee

Held virtually via Zoom on Wednesday 21st Oct @ 7.30pm and at the Parish office

### Attendance:

Councillor Angela Arnold  
Councillor Joan King (Ex-officio)  
Councillor Pamela King (In Parish Building)  
Councillor Stephen King  
Councillor Sean McCluskey  
Councillor Mike Revan  
Councillor Alison Scarth  
Councillor William Waite

Officer: Gareth Williams (In Parish Building)

Apologies: Councillor Ann Grant

Non-Attendance: None

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*In the absence of the Cllr Kelly. Cllr J. King was nominated and unanimously agreed for her to chair.*

- 1) **RECEIVE NOMINATIONS FOR CHAIRPERSON FOR THE FORTHCOMING YEAR**  
Proposal for Cllr Stephen King to be Chairman of the F&A committee. Unanimously Agreed.  
**RESOLVED**
- 2) **APOLOGIES FOR ABSENCE**  
Cllr Grants apology was noted and agreed. Cllr Barnes, a non-committee member, also sent apologies for not attending

- 3) **DECLARATIONS OF INTEREST AND DISPENSATIONS**  
M. Revan, S. King & A. Scarth all serve on TRDC's Planning Committee so unable to be involved in Agenda Item 9.
- 4) **PUBLIC PARTICPATION**  
None
- 5) **TO CONFIRM THE MINUTES OF THE MEETING HELD ON**  
The Council Meeting Minutes of Wednesday 16<sup>th</sup> October 2019 were approved as a true and correct. The Chair will sign the minutes when able
- 6) **TO RECEIVE A REPORT ON AGREED ACTIONS FROM THE LAST MEETING**  
Due to length of time between meetings there were no actions or matters arising
- 7) **PLANNING APPLICATIONS**  
No applications raised concerns
- 8) **NEWSLETTER**  
Discussion relating to content of the Winter newsletter. The Clerk asked for articles written by cllrs Waite and Arnold to be handed in by Friday 13<sup>th</sup> November to allow editorial work
- 9) **ANY OTHER BUSINESS**  
Pottery equipment stored at William Penn Leisure Centre needs to be found a new home. The Clerk was instructed to ask schools as was agreed previously.
- 10) **CLOSE OF BUSINESS**  
There being no further business to be considered the chairperson closed the meeting at 8.35pm

Next meeting TBC